

To expedite your appointment and to allow us to provide high quality evidence-based care, please enter your medical history electronically prior to your appointment.

- 1. Once you receive your Patient Portal activation code, log onto **<u>davidprovenzanomd.com</u>** and click the light blue patient portal box found when you scroll to the middle of the page.
- 2. For new patients, activate your account by following these steps:
 - a. Activate account button
 - b. Enter name, date of birth and email address
 - c. Pick security questions and answers
 - d. Choose a site ID and phrase
 - e. Create a password
 - f. Enter activation code
 - g. Submit
- 3. Log into your account and fill out the information for each section with the tabs located on the left side of the screen.
- 4. Account Information Tab- Begin by entering your account information. This includes your demographic information.
 - a. Address, phone number, email, etc.
 - b. Enter your pharmacy
- 5. **Medications Tab** Record any medications that you are taking.
- 6. **History Tab** This is necessary information needed to expedite your visit.
 - a. Past Medical History
 - b. Family History
 - c. Social History
- 7. Allergy Tab- Please input any allergies to medications, seasonal, etc.

We recommend that you finish this in one sitting. If additional time is required, please click the finish later button which will save your data for 7 days.